SOUTHERN AFRICAN AUDITOR AND TRAINING CERTIFICATION AUTHORITY (NPC)

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TRANSITION REQUIREMENTS TO SANS 10330:2020

SAATCA CERTIFICATED AUDITORS

This document describes the transition requirements to ensure that SAATCA certified Auditors are competent on the SANS 10330:2020 standard version.

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Compulsory transition requirements for SAATCA Certificated HACCP Auditors

SAATCA Auditors certificated to HACCP will be required to:

- Successfully complete Auditor transition training on the FDIS or published SANS 10330:2020 standard to be certificated as competent to conduct audits against the SANS 10330 standard version.

- Successfully complete Auditor transition training on the FDIS or published SANS 10330:2020 standard, on or before **28 February 2022.**

- Conduct a minimum of two (2) audits against the published SANS 10330:2020 standard to be certificated as competent to conduct audits against the 2020 standard version.

- For certification purposes, SAATCA will only accept audits performed after successful completion of the Auditor transition training. Such audits must be done against the published SANS 10330:2020 standard.

SANS 10330:2020 Auditor Transition Training Requirements

SAATCA Auditors certificated to any of the HACCP grades will be required to attend SANS 10330:2020 Auditor transition training which complies with the following SAATCA requirements:

- The SANS 10330:2020 Auditor transition training must comprise of a two-day transition training course.

- The SANS 10330:2020 Auditor transition training must be presented and facilitated by a SAATCA registered FSMS Training Course Provider. The facilitator his/her SAATCA HACCP registration number must be captured on the certificate of successful completion for the SANS 10330:2020 Auditor transition training.

A certificate of successful completion of a two-day SANS 10330:2020 Auditor transition training will be accepted only if the certificate meets the following requirements:

- ➢ The certification states that the training is for the SANS 10330:2020 Auditor transition training and is based on either the FDIS or the published standard.

- ➢ The training is for a duration of 2 days.

Chairman: JHB Jordaan
Directors: A Mabena, M Rasodi, JA Jansen, P Machete, J Hanekom, K Naidoo, D Mawela
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> ➢ The training course provider name and the Facilitator who presented the training and his/her SAATCA HACCP registration number are reflected on the certificate of successful completion.

Validity of Certifications to SANS 10330:2020

Your current SANS 10330:2007 certifications will not be valid after three years from publication of SANS 10330:2020. The expiry date of Auditor certifications to SANS 10330:2007 issued during the transition period will automatically become invalid at the end of the two-year transition period for SANS 10330:2020.

SAATCA Registered Auditor Transition Timeframes for SANS 10330:2020

Two years after publication of SANS 10330:2020, all existing certifications issued to SANS 10330:2007 shall be deemed invalid.

SANS 10330:2020 TRANSITION REQUIREMENTS FOR SAATCA CERTIFICATED FSMS AUDITORS (ALL GRADES) AND THE REQUIRED EVIDENCE	TRANSITION TIMEFRAMES
TRANSITION TRAINING: SUBMISSION OF AN SANS 10330:2020 2 DAY AUDITOR TRANSITION TRAINING CERTIFICATE IN ACCORDANCE WITH SAATCA REQUIREMENTS. ONLY TRAINING CONDUCTED ON EITHER THE FDIS OR ON THE PUBLISHED STANDARD WILL BE ACCEPTED BY SAATCA	05/02/2020 – 28/02/2022
SANS 10330:2020 SAATCA AUDIT LOGS: SAATCA WILL ONLY ACCEPT AUDIT LOGS FOR SANS 10330:2020 AUDITS PERFORMED AFTER SUCCESSFUL COMPLETION OF THE 2 DAY SAATCA REQUIRED SANS 10330:2020 AUDITOR TRANSITION TRAINING SUCH AUDITS MUST BE CONDUCTED AGAINST THE PUBLISHED SANS 10330:2020 STANDARD	AUDIT LOGS MAY ONLY BE SUBMITTED AFTER SUCCESSFUL COMPLETION OF THE 2 DAY SAATCA REQUIRED SANS 10330:2020 AUDITOR TRANSITION TRAINING

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ANNUAL RE-REGISTRATIONS
ANNUAL RE-REGISTRATION WILL TAKE PLACE EVERY 12 MONTHS AS PART OF AN AUDITOR'S SURVEILLANCE ACTIVITY FOR THE MAINTENANCE OF HIS/HER CERTIFICATION.   IT IS RECOMMENDED THAT WITHIN ONE YEAR AFTER PUBLICATION OF SANS 10330:2020, ALL SAATCA CERTIFICATED HACCP AUDITORS SHOULD HAVE COMPLETED THE SANS 10330:2020 2 DAY AUDITOR TRANSITION TRAINING IN ACCORDANCE WITH SAATCA TRANSITION REQUIREMENTS

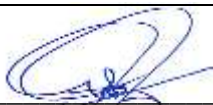| 3 YEARLY RE-CERTIFICATION CYCLE |
|---|
| RE-CERTIFICATION ON A THREE (3) YEAR CYCLE IS REQUIRED OF EACH AUDITOR IN EACH REGISTERED GRADE PER SCHEME.

 SAATCA AUDITORS ARE RESPONSIBLE TO ENSURE THAT THEY SUBMIT THEIR SANS 10330:2020 TWO DAY AUDITOR TRANSITION TRAINING AND APPLICABLE AUDIT LOGS TO SAATCA WITHIN THEIR 3 YEARLY CERTIFICATION CYCLE OR AT THE LATEST, BY 28 February 2022. |

Note: All SAATCA auditor certifications to HACCP expires on 28 February 2022 and are no longer valid after this date. Any transition submissions received after 01 March 2022 will be treated as a new application and will be subject to the applicable fees.

Note: The dates contained in this document are based on the current understanding that the SANS 10330:2020 has been published on **05 February 2020**.

ISSUE DATE: 09 JULY 2021

AMENDMENT HISTORY	DATE
First issue of the publication of the SAATCA HACCP Auditor transition criteria for current registered Auditors on SANS 10330:2020	07 August 2020
Re-issue of SAATCA HACCP Auditor transition criteria to amend the date and year of transition from 3 years to 2 years. The transition will end on 28 February 2022 not 30 March 2023 as per SANAS TG45-04.	09 July 2021

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James Jordaan
Chairman
Southern African Auditor & Training Certification Authority
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