



# **The Role of the Management Representative in OHSAS 18001**

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# Outline

- Requirements related to Management Representative
- Appointment versus skills
- General Roles
- Manage and conduct Audits
- Facilitator for management review
- Are you up for the job?

# Requirements related to Management Representative

## **Clause 4.4.1 Resources, roles, responsibility, accountability and authority**

### **Requires that:**

- The organization shall appoint a member(s) of top management with specific responsibility for OH&S, irrespective of other responsibilities, and with defined roles and authority for:
  - a) ensuring that the OH&S management system is established, implemented and maintained in accordance with this OHSAS standard;
  - b) ensuring that reports on the performance of the OH&S management system are presented to top management for review and as a basis for improvement of the OH&S management system

# Appointment and Skills

Discussion points..

- Who can appoint
- Who to be appointed
- What characteristics and skills are required
- Other specific competence

# General Roles

- Provide training
- Oversee the control of documentation
- Implementation of the system
- Checking
- Liaison between Top Management and employees
- Sharing the responsibility

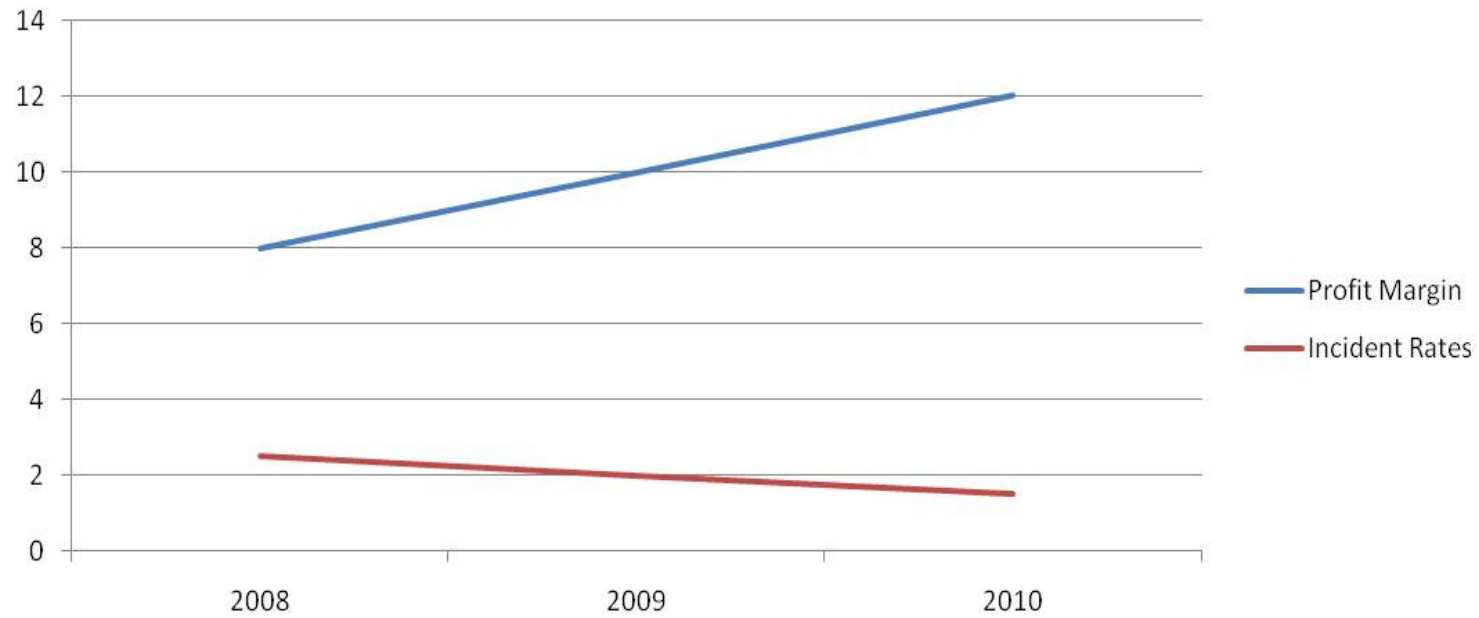
# Manage and conducting of Audits

- Planning, preparation and conducting of audits
- Conflict management
- Requisition for the allocation of Resources

# Facilitator for the Management Review

- Consolidation of relevant Information
- Develop management review agenda
- Coordination of reporting of results
- Guiding the discussions through the agenda
- Preparing the final report.

# Figure 1, Incident Rate and Profitability Correlation





# Facilator.....

- By looking at the chart, one can clearly see that as incident rates decreased from 2008 to 2010, profitability increased for the same time period. This type of communication will help engage all the members of Top Management and make management reviews more effective.
- Source: iso9001group

# Are you up for the Job?

## **Speak the language of the business!**

- Explain the impact of the OH&S management system beyond certification or the certificate on the wall!
- What has been its contribution?



Thank you for your attention