



Welcome

to this

Advantage ACT

presentation

by

Christel Fouche BA MBA (SHE)

Managing Director



HWSETA



UNISA



Southern African Auditor &
Training Certification Association



City & Guilds



Advantage ACT

Safety | Health | Environment | Quality



Responsible Care



Practical Auditing: Issues of concern in the S.A. market

- Auditor qualifications & ISO19011 requirements
- Practical audit hour accumulation
- Audit method & ISO19011 guideline
- Other issues of concern
 - Balancing the disciplines when performing integrated audits
 - On who's side are you?
- The solution!



Auditor Qualifications

- ISO19011 (in process of being revised)
- Table 1, Page 27 Requirements:

Parameter	Auditor	Lead Auditor
Education	Secondary Education	Secondary Education
Total Work Experience	5 Years	5 Years
Work Experience in discipline to be audited	At least 2 of the 5 years	At least 2 of the 5 years
Auditor Training	40 hours of audit training	40 hours of audit training
Audit Experience	Four complete audits for a total of at least 20 days of audit experience as an auditor-in-training under the direction and guidance of an auditor competent as an audit team leader . The audits should be completed within the last three consecutive years	Three complete audits for a total of at least 15 days of audit experience acting in the role of an audit team leader under the direction and guidance of an auditor competent as an audit team leader . The audits should be completed within the last two consecutive years.



Auditor Qualifications

- Concerns include:
 - Experience in the field
 - OHSAS18001 – lack of health knowledge and skill
 - OHSAS18001 & ISO9001 - Legal competency
- “Soft Issues”:
 - Professionalism
 - Time Management
 - Handling Conflict
 - Talking to Management
 - Confidentiality Issues
 - Consulting



Practical & Auditing Hour Accumulation

- You are NOT a competent auditor after a 5-day auditor training course!
- The requirements state that auditing hours should be accumulated:
 - under the direction and guidance of an auditor competent as an audit team leader.
 - under the direction and guidance of an auditor competent as an audit team leader.
- Audit leaders are not commonly present in most companies
- Advantage ACT auditing sessions



ISO19011: Auditing Process

- Concerns with current auditors:
 - Do not know the contents of an opening or closing meeting
 - Discuss
 - Do not know how to interact with the client and employees during the physical walk-through of the site
 - Do not know how to generate a non-conformance:
 - Wording
 - Classification per clause number
 - Do not know how to generate an audit report



Other Issues of Concern

- Balancing the disciplines when doing Integrated Audits
- On who's side are you? It should be the clients'.



The Solution!

- SAATCA:
 - SCHEME Committees
 - Including SETA/SAQA requirements
 - Auditor requirements
 - ISO19011 as a guideline
 - RAISING THE STANDARDS!!



Advantage A.C.T Auditor Career-path Development

- Refer to handout.